

Dear fellows,

As a result of the order issued by the Rectory this Sunday, March 15th, at 10:00 p.m., derived from the decree of the Central Government decreeing the State of Alarm on March 14th,

Through the deliberation of the Management team and the consultation of the various services of this School, I must responsibly dictate the


### CLOSING OF THE CENTER BUILDINGS

From today, Monday, March 16<sup>th</sup> at 12:00 p.m, until Monday, March 30<sup>th</sup> at midnight, both inclusive.

This closure will be carried out with the following conditions, in order to guarantee the continuity of the activities:

1. **THE SCHOOL MANAGEMENT TEAM** will remain active, working telematically. You can be contacted at any time through the emails:  
[etsacdir@udc.es](mailto:etsacdir@udc.es)  
[xefedeestudos.etsa@udc.es](mailto:xefedeestudos.etsa@udc.es)  
Or through the phone: 881.015018
2. **THE ADMINISTRATION OF THE SCHOOL** will operate telematically during its normal schedule, being accessible through email:  
[administracion.arquitecturasuperior@udc.es](mailto:administracion.arquitecturasuperior@udc.es)  
Or through the phone: 881.015044
3. **THE UADI OF THE SCHOOL** will operate telematically, being accessible through email: [uadi.etsa@udc.es](mailto:uadi.etsa@udc.es)  
Or through the phone: 881.015263 – 670.267779
4. **ECONOMIC MANAGEMENT** will work telematically during its normal schedule, being accessible at:  
email: [eco5220@udc.es](mailto:eco5220@udc.es)  
Phone: 881.015019 o 881.015043
5. **THE LIBRARY OF THE SCHOOL** haS limited loan and returns. The remaining services will be operated telematically through contacts:  
email: [betsa@udc.es](mailto:betsa@udc.es) / [a.sanjuan@udc.es](mailto:a.sanjuan@udc.es)  
Phone: 881.015020/ 881.015001
6. **THE SCHOOL CONCIERGE SERVICES** will be available, prior electronic contact at:  
Email: [conserxaria.etsa@udc.es](mailto:conserxaria.etsa@udc.es)  
  
**It will operate on school days, from 09:00 to 19:00 for those who need access to any of our buildings, recommending that this access be reduced to an extremely essential minimum.**
7. **DIGITAL FABRICATION LABORATORY SERVICE.** It will provide its non-contact services through:  
Email: [ldfab.etsa@gmail.com](mailto:ldfab.etsa@gmail.com)  
Phone: 881.015245

8. **THE FACULTY** will continue teaching and developing the teaching tutorials by telematic means in the usual schedule. No teaching activity may be in person or take place on public roads.

Código Seguro De Verificación	WoEBNUci6aG5aFbSPcf/FA==	Estado	Data e hora	
Asinado Por	Plácido Lizancos Mora - Director/a Ets de Arquitectura	Asinado	16/03/2020 19:49:19	
Observacións		Páxina	1/2	
Url De Verificación	<a href="https://sede.udc.gal/services/validation/WoEBNUci6aG5aFbSPcf/FA==">https://sede.udc.gal/services/validation/WoEBNUci6aG5aFbSPcf/FA==</a>			

**9. STUDENTS OFFICE** will continue its activity, and will be accesible at:

Instagram: @nonsomosovellas

Facebook: "Representantes ETSAC"

email: representantes.alumnos.etsa@udc.es

Tel. 881.015300

**10. THE SCHOLARSHIP AND INVESTIGATOR STAFF** will carry out their activities at their home, at regular hours, communicating with their tutors by telematic means.

**11. CULTURAL, SPORTS AND UNIVERSITY EXTENSION ACTIVITIES** are suspended during this period, and must be rescheduled.

**12. THE MEETINGS OF GOVERNMENT TEAMS** will be held electronically..

**13. COMMITTEES OR JURIES** cannot meet in person.

**14.** The activities of the **PAT** will be carried out electronically.

**15. EXTERNAL PRACTICES** will be carried out according to the health and safety criteria of each company involved. You will not be able to carry out practices in health or healthcare centers.

**16. SNAIL MAIL** will be received at UDC post office and stored at ETSAC conciergergy.

These extraordinary measures, of which the Rectorate will be informed, are taken in consideration of the common good to enable the restoration of public health, the protection of the vulnerable people of our School, reconcile the professional and family life of all of us and make possible help those who need it in our community, all without detriment to our current occupations.

We are a solidary collective in the face of adversity. We will certainly get through this moment. And we will face with enormous energy the recovery of the damages that we know will occur both in our School and in the society of which we are part as soon as we have the opportunity to return to work side by side.

With warm regards,

The Dean, Plácido Lizancos

A Coruña, 16.03.2020 / 11:00h

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