

2020.03.15 / 19:45h

Informative note from the ETSAC management team about the effects of the COVID-19 crisis at home.

1. Meeting with the President of the University

The directors of the centers met in the rectory on Friday the 13th with the UDC government team, assisted by the provost's adviser on computer issues, Carlos Escudero. In that meeting, actually a brainstorm, a wide variety of issues were put on the table, the most relevant of which have to do with the implementation of digital teaching, for which the UDC has set to work with a huge display. In fact, all the non-essential servers for teaching were deactivated, increasing the capacity of Moodle to 10,000 simultaneous connections.

2. Partial closure of ETSAC buildings

As you already know, the Management Team has ordered the partial closure of the ETSAC, which includes closing access to the Department building, which will only be accessible under the same conditions as a Bank Holiday, and the controlled opening of the main building. In this building it will remain a minimum service checkpoint made up of a concierge, an administration person and the Dean of the School. Its function will be to activate teleworking of the entire Administrative Staff, control access to the building and define the minimum services themselves.

3. Technical instructions for the organization of the migration process towards digital teaching / advising of the students.

In accordance with the application of Article 9 of Royal Decree 463/2020, the University is working to activate and enhance a set of tools to facilitate the activation of non-classroom teaching. These tools are:

First, through Yammer

https://www.yammer.com/udc.es/#/threads/inGroup?type=in_group&feedId=17216880640 A working group on e-training has been created, in which some tutorials are already uploaded, and in which they are uploading the doubts and comments that arise from the hard work of these days. Through this platform, Carlos Escudero, responsible for all ICT services at the UDC, asks us to spread the following:

Throughout the entire day the live training events will be announced to carry out telework and tele-education that are going to be scheduled for Monday, March 16th morning for all the Faculty, students and Administrative Staff. Although they are very similar presentations, these will be oriented according to the profile. In addition to live support with Q&A chat, there will be the possibility of viewing the presentation again in Microsoft Stream. This schedule will be notified throughout the afternoon / evening today, Sunday, March 15th.

The main tool for the online communication is the one that we have at the UDC: Microsoft Teams. To take advantage of the time, I suggest that you see the entries that have been posted in this group or in the Teletraining group, and also follow this information:

Teams file in "axudaTIC", where you will find, among others, the link to the software to install it on computers, mobiles and tablets (although Teams works from the web browser, the installation of the application is recommended):

<https://axudatic.udc.gal/pages/viewpage.action?pageId=50528546>

Excellent informative tools that make up an accelerated course:

<https://www.youtube.com/playlist?list=PLvFpuOcSazL6PqQvX4x10CDYdKmFXv4V6>

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Asinado Por	Plácido Lizancos Mora - Director/a Ets de Arquitectura	Asinado	15/03/2020 20:57:07
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We can advance that specific Team groups are already created, formed by the teachers and students of each subject. These groups will be named with the code of the subject (academic year 2019-20. Code of the subject), which we remind you that you can consult for example in the link of teaching guides:

https://guiadocente.udc.es/guia_docent/index.php?centre=630&ensenyament=630G02&consulta=assignatures

Our recommendation is to enable a specific section in Moodle for this transitory situation, in which the teaching materials that each professor deems appropriate, as well as a possible forum and delivery tools if applicable, are housed. And complement this initiative with the use of Teams, which will allow you to keep an open chat, schedule a video conference, share a desktop or presentations, etc. The following link allows you to quickly see some of its multiple functionalities (although we are convinced that all this information will be expanded tomorrow): <https://web.microsoftstream.com/video/83a85d99-8585-4518-adf2-d5030337862e>

With this tool it is possible to hold a remote class, for which perhaps the most practical thing would be for all of us to respect the official timetables (to choose this route), so that the programs for different subjects do not overlap. Likewise, we consider it convenient for teachers to define with a certain clarity the activities that the students should undertake in a personal capacity, with a reasonable time dedication, and to establish a possible contact time to resolve possible doubts remotely.

4. Planning of teaching in this extraordinary situation

The management team have requested from all the course coordinators to send us their planning for these weeks (etsacdir@udc.es), in order to be informed. They are also asked to report any contingency that may occur (being as it is a new situation for everyone). We highly appreciate your collaboration in circumstances as difficult as they are extraordinary.

To the teaching guides, as defined in the meeting described in point (1) of this note, the UDC will add a note indicating that during this exceptional situation they may be subject to a unique interpretation. The guides, in any case, will never be altered.

The University government team asks us to explain to students through digital media:

- a) Novelties in teaching methodologies.
- b) The alterations that could be in the evaluation systems, particularly in the partial evaluations.

5. General Cautions

We want to ask you to pay maximum attention to the ordinary means of communication, given that we are facing a very changing situation. Right now, we do not know if we are authorized a total closure of the building or we are forced to establish minimum face-to-face services. Whatever the result of what higher authorities decide, we strongly ask all of you to respect the sanitary protocols and to stay in your homes for everyone's safety.

We remind you again, that if someone has the misfortune of falling ill, it is mandatory to urgently let us know, as well as to inform the health authorities and the Laboris Crack Prevention Service Staff of the UDC at prl@udc.es

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